



Statement on ATP Assessments Telehealth Practices (2020)

Academic Therapy Publications (ATP Assessments) is committed to supporting our customers during this challenging time.

ATP Assessments provides scoring and reports for many of our assessments via the ATP Online platform. As many of you are aware, these assessments are standardized on face-to-face administration. When considering virtual assessment administration, it is important for practitioners to consider factors such as the purpose of testing (i.e. making high stakes decisions vs. gathering general information), how similar the virtual set-up would be to in-person administration, and if the examinee might respond differently in a virtual environment. In addition, when planning for virtual assessment, please work with your organization's privacy and security officer to ensure the technologies you use comply with applicable state and federal law.

Given these and other factors, ATP is considering options for our customers to access our products remotely. In the interim, ATP is providing limited permission for our customers to administer our assessments virtually using secure video conferencing software. This permission only applies to practitioners during the COVID-19 social distancing mandate. It is voluntary on the part of ATP Assessments and may be revoked at any time. Under this permission, practitioners who provide virtual assessments using ATP's products must agree to the following:

- You are a professional who is qualified to use the product that you are administering.
- You will obtain permission from the client or client's guardian to administer the assessment in a non-standardized format.
- You will obtain a documented agreement from the client or client's guardians that the evaluation session will not be recorded, shared, copied, or published.
- You will not record, share, copy or publish any part of the evaluation session.
- You will use secure video conferencing software that cannot be accessed by the public. Please review the video conferencing software's HIPAA statements to ensure their software is HIPAA compliant.
- You may use web, peripheral, or document cameras and can present the assessment materials through direct video, screen mirroring or screen sharing. You may not scan, photograph or copy the materials.
- You will include a statement in your assessment report indicating that you administered the assessment in a non-standardized format.
- You will not modify, adapt or translate any of our products. During this time, we are continuing to process requests for digital licenses and requests to adapt, modify or translate our products. These requests are processed on a case-by-case basis. Requests may be sent to permissions@academictherapy.com.

Thank you for your support and commitment to your community at this time. Please let us know if you have any questions or any additional assessment needs. You may contact Ann Rizzuto, Assessment Project Manager, at ann.rizzuto@academictherapy.com.